

Accident Information Form – Complete at the Scene of the Accident

Accident Details		
Date	Time	Street/Intersection
Police Dept./Sheriff		Report #
Other Driver Information		
Last Name	First Name	
Address	City, State	Zip Code
Home Phone	Business Phone	Cell Phone
Drivers License #	Insurance Company	Policy #
Did the driver appear to have been drinking?		
Any statement made by other driver as to cause of accident?		
Other Vehicle Information		
Year	Make	Model
License Plate #	Color	# Passengers
Passengers in Other Vehicle		
1. Last Name	First Name	Home Phone
Address	City, State	Zip Code
2. Last Name	First Name	Home Phone
Address	City, State	Zip Code
Witness Information		
1. Last Name	First Name	Home Phone
Address	City, State	Zip Code
2. Last Name	First Name	Home Phone
Address	City, State	Zip Code

Use this space to make a diagram of the accident:

Conditions noted immediately after the Accident

Position of your vehicle after accident
Position of the other vehicle after the accident
Location of any tire marks, blood, broken glass, dirt, etc. on the road or side of road
Location of point of impact in relation to center of road or some physical object
Did your vehicle skid- if yes, how many feet?
Did the other vehicle skid- if yes, how many feet?
Road Conditions
Traffic Conditions
Weather conditions
Traffic controls (lights, stop signs, etc.)
Place of impact on other vehicle
Name and address of wrecker that removed other vehicle
Other conditions that affected accident

The Following may be filled at the scene or shortly after leaving the scene

Date and time of accident
Location of accident
Type of road (grade, curve, etc.)
Speed of your vehicle just before accident
Speed of other vehicle just before accident
Direction of your vehicle
Direction of other vehicle
Were you or other driver turning?
Did other driver signal properly (with arm, horn, lights, etc.)
If at night, were other vehicle's lights on?
How far were you from other vehicle when you first saw it?
Other pertinent facts:

Be prepared

Accidents happen to even the best of drivers. Be prepared to avoid or lessen legal disputes by knowing in advance what you need to do.

Stop

State law requires that a vehicle involved in an accident where a person is injured or property is damaged must stop their vehicles at the scene of the accident or as close as possible without obstructing traffic more than is necessary.

What to do at the scene

If someone is seriously injured, make arrangements for a doctor or an ambulance to come to the scene. It is best not to move an injured person. Good intentions on your part may result in further injury to the victim.

Prevent further accidents by warning approaching vehicles and, if at night, use flares and reflectors. Use a flashlight if flares and reflectors are not available.

Notify the local police department of the accident. Even in minor accidents where there are no serious injuries or property damage, it is advisable to notify them immediately. An officer's official report may assist you later if a claim for liability is filed.

Take notes on the accident

Make your own written notes concerning the accident by using this pamphlet and by using a notepad to make additional notes. Make sure to identify the other driver and identify witnesses. Encourage witnesses to make a written statement and have them sign it. Be sure to describe the accident. It may be useful to draw a detailed diagram. If a camera is available, take pictures.

The state requires that the driver of any vehicle give their name, address, registration of the vehicle driven, proof of insurance, and operator's license.

Assist the officer

Remain at the scene, unless injured, until the officer arrives. You are obligated by law to assist any officer investigating the accident by answering any questions and discussing the circumstances. Be aware that any statement can be held against you. You should not sign or admit anything even if you think you are in the wrong. You may learn later that you were not in the wrong. You have the right to consult with an attorney prior to making any statement.

Remaining at the scene

Unless there are injuries, remain at the scene until you have completed the following:

- Stop your vehicle in an area as to not obstruct traffic
- Assist the injured
- Notify the local police department
- Identify the other driver
- Identify witnesses and collect statements
- Make notes of the accident using this pamphlet and a notepad
- Make a detailed diagram of the accident

Following the accident

Injuries, even serious injuries, do not always result in immediate pain. Many symptoms may not present until 6 months to 2 years following the accident. Symptoms of whiplash may include, but are not limited to:

- Head or neck pain/stiffness
- Heaviness of head
- Fatigue
- Loss of Balance, Equilibrium problems
- Light headedness
- Shortness of breath,
- Mid-back or low-back pain/stiffness
- Numbness into arms, hands, legs, and feet
- Anxiety
- Poor memory
- Inability to concentrate
- Loss of hearing or Ringing in the ears
- Neuralgia (nerve pain)
- Pallor (loss of color)
- Muscle atrophy
- Insomnia (cannot sleep)

Call our office immediately at 480-990-2663 to notify the Doctor that you have been involved in an accident.

Report the accident to your insurance company.

This pamphlet is for information purposes only; used as a guide to the procedure taken at the time of an accident. It is not intended to be used as legal advice. Please consult an attorney.

Automobile Accidents

BE PREPARED

Place this brochure in your glove compartment along with a pencil and pad



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